



# PEOPLE'S EMERGENCY CENTER

*Nurturing Families, Strengthening Neighborhoods, Driving Change.*

Kathy Desmond  
President

## JOB DESCRIPTION

**TITLE:** Community Connector Environmental Services Team

**AREA:** COMMUNITY DEVELOPMENT CORPORATION

**SUPERVISED BY:** COMMERCIAL CORRIDOR MANAGER

### Lancaster Avenue Cleaning Program

A portion of PEC's economic development program for the Lancaster Avenue commercial corridor involves assisting the business community by the cleaning of sidewalks and street. The first objective is to remove trash and debris from the designated area on Lancaster Avenue, 38<sup>th</sup> Street to 44<sup>th</sup> Street. This project will ensure that the sidewalks and out to 18 inches into the street will be sweep clean, including storm inlets. Under this program, In addition, PEC will undertake other public space maintenance activities, litter reduction campaigns and community engagement. The additional objective includes the administering of an assessment survey and development of a sustainability plan.

### Job Description

**QUALIFICATIONS:** High School Diploma or G.E.D. plus a minimum of one year of community outreach programming. Must be self-starter and well-organized. Good written and verbal communication skills. Proficient computer skills, proficient in MS Office, Word and/or Excel and office machines such as fax and copiers. Must be physically able to walk for long periods of time, able to lift 40lbs, good team worker, pay attention to detail, possess good safety awareness, and reliable.

**RESPONSIBILITES:** Assist the Crew Supervisor in the implementation of the Lancaster Avenue Cleaning Program. This includes cleaning of pavements, roadway and other public areas on or just adjacent to Lancaster Avenue. Will assist with the collection of data related to the program and conducting outreach to business owners.

**DUTIES:** Responsible for street cleaning and assisting the supervisor with surveying and litter reduction.

**SALARY RATE:** TBD

**HOURS:** Up to 20 hours per week – Part Time/Monday-Friday, with an early start

Please send resumes to [ybraxton@pec-cares.org](mailto:ybraxton@pec-cares.org)

Administration, Policy &  
Community Development  
Rowan House  
325 North 39th Street  
Philadelphia, PA 19104-4656  
P: 215-382-7522 x201  
F: 215-386-6290

Employment Services &  
Education/Training  
Families First  
3939 Warren Street  
Philadelphia, PA 19104-4642  
P: 215-382-7522 x233  
F: 215-382-1640

Housing & Services  
Gloria's Place  
3902 Spring Garden Street  
Philadelphia, PA 19104-  
4655  
P: 215-382-7522 x210

Email: [pec@pec-cares.org](mailto:pec@pec-cares.org)  
Website: [www.pec-cares.org](http://www.pec-cares.org)  
[www.facebook.com/PeoplesEmergencyCenter](http://www.facebook.com/PeoplesEmergencyCenter)  
[www.facebook.com/LancasterAvePhilly](http://www.facebook.com/LancasterAvePhilly)



Donor Option #00248